

## **For Glynn Family Honors Program Faculty Recommenders**

All Glynn Family Honors Program proposals require a faculty letter of recommendation (recommendations given over the phone will not be accepted). In this letter, the faculty mentor should discuss the learning objectives and intellectual merit of the student's proposed activity, and the faculty mentor's familiarity with the student's academic work (inside and outside the classroom). Recommenders should not address the qualifications of multiple students in one letter: each letter should pertain to one student only. Decisions concerning funding reflect how effectively the student has presented and defended their proposed project; we do not presume to make judgments on faculty research.

Once the student has designated a faculty member as a recommender, that faculty member should receive an email with instructions on uploading their letter to the [Common Application](#).

Recommendations need to be converted into pdfs before they can be uploaded. Faculty have, at times, experienced problems uploading their letters to the Common App if the student has used the wrong netID for their recommender. Should you have any problems with this process, you may email your recommendation to [wolfe.9@nd.edu](mailto:wolfe.9@nd.edu). **Student proposals will not be reviewed until accompanied by a letter of recommendation.**

Direct questions to:

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